



**ABERDEEN CITY LICENSING BOARD**

**LICENSING (SCOTLAND) ACT 2005**

**SUPPLEMENTARY STATEMENT OF LICENSING  
POLICY**

**December 2009**

## **PREAMBLE**

1. Section 6 of the Licensing (Scotland) Act 2005 (the Act) requires all Licensing Boards (the Board) to publish every three years a statement of licensing policy (the policy).
2. During the three year period, a Licensing Board may publish a supplementary statement of their policy. This statement is published as a supplement to the Statement of Licensing Policy November 2007 – November 2010.
3. In accordance with the requirements of section 6 of the Act, and prior to the publication of this supplementary policy, the Board has consulted with and taken cognisance of the views of:
  - the local licensing forum for the Board area
  - the Chief Constable of Grampian Police
4. This supplementary policy will be in force from 15 December 2009. It will be applied during the three year period to November 2010.

Convener.....

Clerk .....

1. At its meeting of 15 December 2009, Aberdeen City Licensing Board resolved to delegate powers to the Board's signing rota to determine applications for Extended Hours and Occasional licences where there is an objection and/or an adverse report; and to amend its Statement of Licensing Policy at appendix 2 as set out below.

## APPENDIX 2

### DELEGATION OF LICENSING FUNCTIONS

In terms of Schedule 1 paragraph 10 of the Act, the Board may arrange for the discharge of some of its functions by any Member of the Board, a Committee of the Board, or the Clerk to the Board or any person appointed to assist the Clerk.

The Board cannot delegate certain of its functions.

It is the Board's intention to delegate its powers where it considers appropriate as set out below.

The Board reserves the right, to consider and determine all applications and relevant matters under the Act.

#### Scheme of Delegation

	<b>Matters to be dealt with</b>	<b>Licensing Board</b>	<b>Sub Cttee LB</b>	<b>Officers</b>
1	Licensing Policy Statement or Supplementary Policy Statement	✓		
2	Over Provision Assessment	✓		
3	Premises and temporary premises applications	✓		
4	Variation of a premises licence	✓		
5	Minor variation of premises licence	✓	✓	✓
6	Transfer of premises licence where there are no objections/representations	✓	✓	✓
7	Transfer of premises licence there are objections/representations	✓		
8	Occasional licences where there are no objections/representations	✓	✓	✓
9	Occasional licences where with objections/representations	✓	✓	
10	Extended hours applications where there are no objections/representations	✓	✓	✓
11	Extended hours applications with objections/representations	✓	✓	
12	Personal licence application for grant or renewal where there are no objections/representations	✓	✓	✓

	<b>Matters to be dealt with</b>	<b>Licensing Board</b>	<b>Sub Cttee LB</b>	<b>Officers</b>
13	Personal licence for grant or renewal where there are objections/representations	✓		
14	Determination in terms of s 67 - General extensions of licensed hours	✓		